

# ARCHITEAM

## EVENTS

1. ArchiTeam Cooperative Ltd (ABN 65 894 162 886) (**ArchiTeam, us, we, our**) runs events including our continuing professional development (**CPD**) events and conference (**ArchiTeam Conference**). By signing up to such events, you agree to be bound by these terms, the [payment terms](#), the [General Website Terms of Use](#), and any other terms available at [architeam.net.au](http://architeam.net.au), as applicable.
2. Any speakers engaged at an ArchiTeam event are expressing their own professional view, and do not represent ArchiTeam's opinion or views. ArchiTeam is not liable for any information provided by such speakers and you should not rely on this in place of your own independent advice in relation to your practice.
3. You are expected to behave in a professional and appropriate manner when participating in an ArchiTeam event/course. ArchiTeam reserves the right to prohibit entry of any person to an ArchiTeam event or eject any person from a course or event based on behaviour deemed inappropriate by our staff and/or its agents and others working under its authority. You acknowledge that cameras, audio, and video recorders may not be permitted at certain venues or events and must not be used to record online courses without permission.

## CANCELLED AND RESCHEDULED EVENTS

4. ArchiTeam reserves the right to alter the dates, speakers, or venue of an event, including the ArchiTeam Conference or CPD Events. This will include events that cannot safely or responsibly be held due to COVID-19 and government restrictions on public gatherings. Start and end times are an estimation.
5. If ArchiTeam cancels an event, including a session of the ArchiTeam Conference or CPD Event, entirely, ArchiTeam's maximum liability is limited to a full refund of your event ticket or registration fee.
6. If ArchiTeam cancels or reschedules an event, including a session of the ArchiTeam Conference or CPD Event, your ticket or registration will be transferred to the next available and equivalent event if possible unless you request otherwise in writing.
7. ArchiTeam accepts no liability for any other additional costs you incur in connection with a cancelled or rescheduled event.
8. All requests for a refund of or to cancel, change or exchange event registrations, tickets, or other products must be sent to ArchiTeam by email [events@architeam.net.au](mailto:events@architeam.net.au).

## ARCHITEAM CONFERENCE

9. Subject to the Australian Consumer Law, cancellations or refunds for the ArchiTeam Conference must be requested from ArchiTeam in writing 14 days prior to the event, and will be granted at ArchiTeam's discretion. For all requests to cancel or make changes to tickets for the ArchiTeam Conference and related events, please contact us at [events@architeam.net.au](mailto:events@architeam.net.au).
10. People attending in place of a member must pay the difference for non-member pricing and provide their name and contact details. For all requests to cancel or make changes to your ArchiTeam Conference registration, contact us at [events@architeam.net.au](mailto:events@architeam.net.au).
11. 'No Shows' to the ArchiTeam Conference are not entitled to a refund and will be charged the full registration fee.
12. ArchiTeam may charge an administration fee for the processing and coordination of refunds.

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## CPD EVENTS

13. Formal CPD points will only be issued on completion of any written requirements. Attending a CPD Event session alone will not earn you formal CPD points.
14. Speakers are expressing their professional view, and we suggest that you get your own independent advice as to how any discussed issue would affect your practice.

## CPD REFUNDS AND EXCHANGES

15. If your circumstances change, you may request a change to your CPD Event registrations. ArchiTeam may, at its discretion, accept or decline such a request, or may offer another option.
16. Subject to the Australian Consumer Law, cancellations or refunds must be requested 7 days prior to the CPD event. No refunds will be given after this time. ArchiTeam will not agree to a refund on a ticket or registration to an event because you have changed your mind. For all requests to cancel or make changes to tickets for all general ArchiTeam events, please contact us at [events@architecture.com.au](mailto:events@architecture.com.au). ArchiTeam may charge an administration fee for the processing and coordination of refunds. People attending in place of a member must pay the difference for non-member pricing and provide their name and contact details.

## PRECORDED ONLINE CPD

17. ArchiTeam may offer pre-recorded online CPD sessions (**Online CPD**). Subject to the Australian Consumer Law, ArchiTeam will not refund payments for Online CPD orders. ArchiTeam may allow you to exchange your Online CPD session for another session, at its discretion. You may request an exchange for another Online CPD session, by emailing [events@architeam.net.au](mailto:events@architeam.net.au).